

Alpha Kappa Alpha Sorority, Incorporated® Phi Tau Omega Chapter

VITA (Volunteer Income Tax Assistance) Free Tax Prep Service

WHAT TO BRING

- ✓ Proof of Identification (photo ID)
- ✓ Proof of foreign status (applying for ITIN)
- ✓ Birthdates for everyone on the return
- ✓ All W-2s and 1099s
- ✓ Interest and dividend statements from banks (Form 1099s)
- ✓ Total paid to daycare provider and their Tax ID
- ✓ Copy of last year's federal and state returns
- ✓ Student loan interest
- ✓ Education Expenses
- ✓ Voided Canceled Check
- ✓ Health Care Forms (1095-A, B, or C and Form 3495 (if appropriate))
- ✓ All retirement income (1099-R) and Social Security Benefits (SSA-1099)
- ✓ Unemployment Forms (1099-G)
- ✓ Social Security cards or Individual Taxpayer Identification notices/cards for you, your spouse, and/or dependents

CONTACT US

Email: [vitaphitauphi@
yahoo.com](mailto:vita@akaphitauphi.org)



Phone: 404-987-0645



www.
akaphitauphi.org/vita

TAX PREP LOCATION

Fairburn Library
60 Valley View Drive
Fairburn, GA 30213

TAX PREP BY IRS-CERTIFIED VOLUNTEERS

[Click here to make appointment](#)

February 3-April 13, 2024

1st and 2nd Saturdays
(no tax prep Saturday,
April 6)

11:00-4:00

3rd Thursdays and
Thursday, April 11

11:00-4:00

